

## ***Regions & Cohesion***

### **Detailed Advice for Authors**

**General Expectations:** *Regions & Cohesion* is committed to publishing texts from different world regions and it is especially committed to providing an international venue for contributions from scholars and practitioners in emerging/transition countries and developing states. The editors and the editorial committee recognize that scientific norms and intellectual customs differ between continents. While we recognize and profoundly respect different academic and intellectual traditions that enrich our cross-regional dialogue, we must follow internationally accepted norms for publications in order to maintain the transparency of scientific methods and the rigor of conceptual dialogue. These internationally accepted norms also provide a harmonized approach through which scholars from different parts of the world can understand each other clearly.

**Language:** *Regions & Cohesion* is published in English, Spanish and French. Articles are published in their original language but abstracts are translated into the three languages of the journal. Authors must concisely highlight the main points of their articles in their abstracts because these summaries target readers who utilize different languages. It is our experience that authors who have difficulty highlighting the originality of their articles in an abstract, do not have a clear understanding of the main contributions of their work. The abstract is often an indicator of the clarity of the article's contributions.

**Originality:** *Regions & Cohesion* publishes articles that make original contributions to academic (scientific articles) or normative (Leadership Forum) debates. From the introduction, authors are encouraged to highlight the originality of their work. This is a major component of the internal review conducted by the **editorial committee** and the **external peer-reviewers** are asked to comment on the manuscript's originality as well. For this reason, the editors and the editorial committee suggest the following structure for manuscripts submitted to *Regions & Cohesion*:

1. Introduction: includes research question and methods section
2. Literature Review which positions the article amongst existing scholarship
3. Statement of Conceptual Approach
4. Presentation of Empirical Work
5. Conclusion highlighting the article's contributions

**Introduction:** As stated above, the introduction of the article should highlight the manuscript's originality. It should include a justification of the research presented. It should also and above all, **include a clearly defined research question.** There is an

enormous difference between vaguely declaring a research objective and clearly stating a research question. For example, an article that “aims to examine the relationship between migration and development” could include numerous approaches, concepts or methods. Instead a statement, such as “The present article asks: ‘Given the securitized migration policies implemented by development donors such as the EU and the US, through what mechanisms can PCD promote transformative change in migration affairs?’” (Koff, 2017) defines the issue arena to which the article intends to make a contribution and presents key concepts and research design. In many cases, the research question itself is innovative and represents an originality of the article. Consequently, it is vital that it is clear.

**Research Design and Methodology:** Articles submitted to *Regions & Cohesion* should either include a Research Design and Methodology section or a sub-section within the introduction. This part of the article explains why research cases were chosen. In the case of case studies, it is vital for authors to explain why the selected case can be considered a critical case. Comparative quantitative and qualitative analyses are especially welcome and in these cases, authors are expected to explain how comparative research designs or data sets were selected. Finally, all articles should explain how data was collected for the research presented in the manuscript.

**Literature Review:** It has been our experience that most of the articles that we could not accept for publication did not include a literature review section, instead opting to cite literature throughout the length of the article. While this form of citation may justify specific claims, it does not necessarily contribute to the overall quality of the manuscript. Authors should include a literature review section, which discusses the strengths and weaknesses of scholarship on the research question and utilizes this review to position the submission and highlight its originality. For example, an article comparing cross-border water governance in Europe and Latin America should conduct a literature review that highlights the regional specificities that dominate the literature. This then positions the article as an innovative contribution that compares cases between world regions.

**Conceptual Approach:** It is vital that authors clearly explain their conceptual approach to the examination of a research question. Sometimes, this approach can be the originality of the article. For example, the application of “the quality of democracy” framework to issue arenas where it has not yet been employed could be viewed as a major originality of an article. Most importantly, if a conceptual approach is not identified and explained then submissions tend to be descriptive. A descriptive article cannot pass peer-review, which is not in the interest of either the author or the journal. Even normative contributions in the Leadership Forum should clearly identify a line of argumentation through which the analysis is presented in order to avoid simple description.

**Presentation of Empirical Work:** The empirical research sections generally present data or in the case of qualitative research, the information gathered from fieldwork. Once again, this section should not be purely descriptive. First, the data should be presented in a manner that is coherent with the methods presented in the introduction to the article. Second, the data's relationship with the conceptual approach described above should be highlighted. For example, research based on ethnographic methods should not only describe the lives of research subjects but it should also link these findings to the conceptual debates addressed by the article. Journal articles are not vehicles for the publication of empirical work for its own sake. They utilize data/information to engage discussions with a higher intellectual purpose.

**Conclusion:** Conclusions should conclude. They are not mere summaries of research findings. Articles can include such summaries as introductions to a conclusion if authors consider this to be pertinent. However, the conclusion should highlight the main originalities of the article and emphasize its main contributions and relevance. Conclusions tend to work best when they act to shift the 'scale' of the argument, drawing out its consequences in a way that brings the argument to bear on broader intellectual debates. The conclusion is about explicitly explaining to readers not specialized in your research case or geographic areas why your manuscript is relevant for them. Simple summarizing will not achieve this objective.

**Good Faith:** *Regions & Cohesion* has adopted a constructive dialogue approach to article submissions. As stated in the [Manuscript Submission Guidelines](#), the editorial committee reviews articles before they are distributed to peer-review in order to provide comments to authors and give their manuscripts the best opportunity to pass external peer-review. Authors receive these comments from the committee within 3 weeks of submission. Once articles have been approved for peer-review, it generally takes two months before an editorial decision is rendered and communicated to authors. Peer-reviewers are given six weeks to review articles but we also invest time in finding appropriate reviewers and sometimes they are late. In general, we do our best to maintain communication with authors and provide constructive feedback throughout the process which takes three months total. We invest considerable time and energy in providing constructive comments so we ask authors to engage in this dialogue with us in good faith. If you wish to publish with *Regions & Cohesion* and you wish to engage us in this constructive dialogue, we welcome your manuscript!

## ***Regions & Cohesion (Regiones y Cohesión / Régions et Cohésion)***

### **SUBMISSION INFORMATION FOR CONTRIBUTORS**

The editors welcome contributions in English, [Spanish](#), or [French](#). Authors should submit articles as Microsoft Word or Rich Text Format (RTF) files (as well as any questions or interest in reviewing books), to the editors at [RECO@berghahnjournals.com](mailto:RECO@berghahnjournals.com). Electronic submissions are preferred, but mailed contributions will be reviewed:

*Regions & Cohesion*  
c/o Laboratoire de Sciences Politiques  
Université du Luxembourg  
B.P. 2/Route de Diekirch  
L-7220 Walferdange, Luxembourg

### **COVER PAGE**

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author including an [ORCID](#), a total word count, the number of tables and/or figures included, and any acknowledgments. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

### **FORMATTING**

The document must be set at the US letter standard size. The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes, and references. Any unusual characters or diacritics should be flagged by placing the entire word in **red type**.

### **ABSTRACT/KEYWORDS**

The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized. The abstract, keywords and biographical note for non-English articles must be submitted in both English and the language of the article.

### **COPYRIGHT/PERMISSIONS**

Upon acceptance, authors are required to submit copyright agreements and all necessary permission letters for reprinting or modifying copyrighted materials, both textual and graphic. The author is fully responsible for obtaining all permissions and clearing any associated fees to reproduce copyrighted materials.

## RESEARCH FUNDING

All research funding (often mentioned in the acknowledgments section) must not conflict with our embargo period outlined in the journal copyright transfer agreement. Prior to submission to Berghahn, authors need to establish the requirements of their funding, and if necessary pursue the gold OA option for their article.

## ARTWORK

For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS files with all fonts embedded. All images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or rtf. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves. For more details, please see our [Artwork](#) submission webpage.

## PROCESS FOR REFEREEING AND ACCEPTING ARTICLES

*Regions and Cohesion* is a refereed journal. Submissions are considered on the understanding that the article is not currently under consideration for publication elsewhere. Articles are sent to at least two scholars with relevant experience and expertise. Referees are asked to advise the editors as to whether an article should be published and, if so, with what recommended changes. The editors respond to the author with a decision, a list of any changes needed for the article to be accepted for publication, and the anonymous referees' comments, or a summary thereof.

## PUBLICATION

Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure all text is final upon acceptance. Contributors of research articles will receive one free copy of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

**Have other questions about submitting your manuscript? Please refer to Berghahn's [Journal Author FAQs](#) for additional information.**

---

## STYLE GUIDE

The *Regions and Cohesion* style guide is based on **APA Style**. Please note that the journal uses **US punctuation and spelling** for English, following *Merriam-Webster's Collegiate Dictionary*.

## CITATION SYSTEM

*Regions and Cohesion* follows the in-text **author-date system**, with full documentation in the reference list. Any other notes should be **endnotes** (using Word's automatic endnote

function) and kept short and to a minimum.

### **Author-Date Examples**

Smith (1987) argues...

(Pickett & White, 1985; Smith, 1987)

Jones's research (1977, 1979a, 1979b)

(Kant n.d.; McGinnis, forthcoming)

**Single author with multiple sources:** (Smith, 1993, p. 63; 1998, pp. 124–169)

**Three or more authors:** (Jones et al., 2001)

**Authors with same last name:** (D. Smith 1981; G. Smith 1999)

**Original date of publication plus edition used:** James (1890/1983)

**Direct quotation from online material without pagination:** (Basu & Jones, 2007, para. 4)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

### **REFERENCE LIST EXAMPLES**

#### **Book with one author/editor**

Koff, H. (2008). *Fortress Europe or a Europe of fortresses: The integration of migrants in Western Europe*. Brussels: P.I.E.-Peter Lang.

#### **Edited volume**

Maganda, C., & Koff, H. (Eds.). (2009). *Perspectivas comparativas del liderazgo* [Comparative perspectives on leadership]. Brussels: P.I.E. Peter Lang.

#### **Multiple authors/editors**

Castles, S., & Miller, M. J. (2003). *The age of migration*. (3rd ed.). New York: Guilford Press.

#### **Edited book with an author or authors**

Plath, S. (2000). *The unabridged journals*. K.V. Kukil, (Ed.). New York: Anchor.

#### **Chapter or other part of a book**

Cesarin, S. M. (2008). Los nuevos escenarios de integración en Asia y América Latina y el Caribe: La ASEAN y el MERCOSUR desde una perspectiva comparativa. In P. De

Lombaerde, S. Kochi & J. B. Ruiz (Eds.), *Del regionalismo latinoamericano a la integración interregional* (pp. 281–312). Madrid: Siglo XXI España Editores.

### **Journal article (always include the doi)**

Ceballos Medina, M. (2011). La política migratoria de Ecuador hacia Colombia Entre la integración y la “contención.” *Regions and Cohesion* 1(2), 45–77. <https://doi.org/10.3167/reco.2011.010204>.

### **Translations**

Runciman, W. G. (1978). *Weber: Selections in translation*. (E. Matthews, Trans.). Cambridge: Cambridge University Press.

### **Article in a newspaper or magazine**

Pelletier, E. & Pontaut, J.-M. (2005, 17–23 November). La sécurité: Proximité ou bâton. *L'Express*, 2837, 46–47.

Mohammad, Hani. (2011, 26 October). Yemeni women burn veils in protest. *Washington Post*.

### **Organization as authoring agent**

IPCC (Intergovernmental Panel on Climate Change). (2007). *IPCC Fourth Assessment Report: Climate Change 2007 (AR4)*. Retrieved from [http://www.ipcc.ch/publications\\_and\\_data/publications\\_and\\_data\\_reports.shtml](http://www.ipcc.ch/publications_and_data/publications_and_data_reports.shtml).

OIM (Organización Internacional para las Migraciones) (2005). *Migración mundial 2005: Costos y beneficios de la migración internacional* (No. 3, página 459). Ginebra: OIM World Migration Report Series.

### **Archive materials**

*Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.*

Allport, G. W. (1930-1967). Correspondence. Gordon W. Allport Papers (HUG 4118.10). Harvard University Archives, Cambridge, MA.

Sparkman, C. F. (1973). *An oral history with Dr. Colley F. Sparkman/Interviewer: Orley B. Caudill*. Mississippi Oral History Program (Vol. 289), University of Southern Mississippi, Hattiesburg.

### **Websites and blogs**

*Access dates are only required when no date of publication or revision can be determined from the source.*

Marshall, R. (2011, 28 February). Falling on the sword of the spirit. *Immanent Frame*. <http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit>.

Plumwood, V. (2004). Environmental justice, in institutional issues involving ethics and justice. In R. C. Elliot (Ed.) *Encyclopedia of life support systems (EOLSS)*. Oxford: UNESCO and Eolss Publishers. Retrieved from <http://www.eolss.net>.



## ARTICLE SUBMISSION CHECKLIST

- License Agreement** is signed and submitted (*no later than the final revised article submission*);
- Cover sheet** is included and provides:
  - **Title** of the article;
  - An **abstract** of 125 words that is a summary or overview of the entire article, and does not duplicate verbatim sections of the main text (in both English and French/Spanish if applicable);
  - Five to eight **keywords** (with only proper nouns capitalized) in alphabetical order and separated by commas (in both English and French/Spanish if applicable);
  - Complete **contact information** for each author (mailing address, phone number, and email);
  - A **bio** of 100 words for each author (including an ORCID) (in both English and French/Spanish if applicable);
  - Total **word count**, the number of tables and/or figures included, and any acknowledgments.
- For any **figures**, ensure that:
  - **Placement** indicators and **captions** (with source/copyright information) have been provided in the main text for all figures and tables;
  - Separate files are provided (clearly named and consecutively numbered) and in the **required format** with all accompanying **permissions**.

## PLEASE ENSURE THAT:

- The style guide has been followed;
- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;
- US spelling is used throughout, and a spellcheck has been performed;
- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A head** (a main text heading). Use ***bold italic*** for a **B head** (a first-level subheading). Use *non-bold italic* for a *C head*;
- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;
- Contributions are referred to as articles (not essays or papers);

- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;
- Foreign-language words that are not common in US usage are italicized on every instance;
- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 60 words are indented as extracts with no quotation marks;
- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;
- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;
- Every author mentioned in the reference list is cited in the main text or notes, and every author cited in the main text and notes is listed in the reference list.