

Journal of Bodies, Sexualities, and Masculinities

SUBMISSION INFORMATION FOR CONTRIBUTORS

The editorial board welcomes contributions. Article submissions are accepted continually, and all authors are encouraged to contribute. Authors should submit articles electronically as attachments by e-mail, formatted as Microsoft Word files. Please note that all correspondence will be carried out via e-mail. Submissions without complete and properly formatted reference lists may be rejected; manuscripts that have been accepted for publication but do not conform to the *Journal of Bodies, Sexualities, and Masculinities* style will be returned to the author for amendment.

E-mail submissions should be sent to:

Drs. Jonathan A. Allan, Chris Haywood, and Frank G. Karioris, Editors: JBSM@berghahnjournals.com

FORMATTING

The document must be set at the US letter standard size. The entire document (including notes and references) should be double-spaced with 1-inch (2.5 cm) margins on all sides and no extra spaces between paragraphs. A 12-point standard font such as Times New Roman is required for all text, including headings, notes, and references. Any unusual characters or diacritics should be flagged by placing the entire word in **red type**.

COVER PAGE

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and email), biographical data of approximately 100 words for each author including an [ORCID](#), a total word count, the number of tables and/or figures included, and any acknowledgments. Affiliations and email addresses will be posted online for indexing/abstracting purposes.

ABSTRACT/KEYWORDS

The article must include an abstract of **125 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper nouns should be capitalized.

RESEARCH FUNDING

All research funding (often mentioned in the acknowledgments section) must not conflict with our embargo period outlined in the journal copyright transfer agreement. Prior to submission to Berghahn, authors need to establish the requirements of their funding, and if necessary pursue the gold OA option for their article.

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PROCESS FOR REFEREEING AND ACCEPTING ARTICLES

Journal of Bodies, Sexualities, and Masculinities is a refereed journal. Articles are sent to reviewers with relevant experience and expertise for comment. Referees are asked to advise the editors whether the article should be published and if so, with what recommended changes. The editors respond to the author with their decision and a list of any changes needed for the article to be accepted for publication. They also send the anonymous referees' comments to the author.

PUBLICATION

Manuscripts that have been accepted for publication but do not conform to the style guide may be returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publishers. Authors may not supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance.

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STYLE GUIDE

The *Journal of Bodies, Sexualities, and Masculinities* style guide is based on *The Chicago Manual of Style (CMS)*. Please note that the journal uses **US punctuation and spelling**. *The American Heritage Dictionary* (3rd edition) and *Webster's New Collegiate Dictionary* (10th edition), supplemented by *Webster's New International Dictionary*, are our arbiters for US spelling, especially for hyphenated words, words in italic, and so forth. Please refer to the style guide for a summary of key stylistic requirements.

CITATION SYSTEM

Journal of Bodies, Sexualities, and Masculinities follows the in-text **author-date system**, with full documentation in the reference list. Any other notes should be **endnotes** (using Word's automatic endnote function) and kept short and to a minimum.

Author-Date Examples

(Pickett and White 1985; Smith 1987)

Jones's research (1977, 1979a, 1979b) indicates that ...

(Kant n.d.; McGinnis forthcoming)

Single Author with Multiple Sources: (Smith 1993: 63; 1998: 124–169; 2001: 104)

Three or More Authors: (Jones et al. 2001)

Authors with Same Last Name: (D. Smith 1981; G. Smith 1999)

The first mention of an author in the main body text (not in-text citations) should include the first and last name. Multiple sources in a parenthetical note should be listed alphabetically.

Please note that translations of all non-English titles in the reference list are required for indexing/abstracting purposes (see the translated title examples provided below).

REFERENCE LIST EXAMPLES

Book with one author/editor

Dreyfuss, Henry. (1955) 2003. *Designing for People*. New York: Allworth Press.

Book with multiple authors/editors

Lü, Xiaobo, and Elizabeth J. Perry, eds. 1997. *Danwei: The Changing Chinese Workplace in Historical and Comparative Perspective*. New York: M. E. Sharpe.

Chapter or other part of a book

Immel, Andrea. 2009. "Children's Books and School-Books." In *The Cambridge History of the Book in Britain*, vol. 5, 1695–1830, ed. Michael F. Suarez S. J. and Michael Turner, 736–749. Cambridge: Cambridge University Press.

Journal article (use doi when possible)

Reid-Walsh, Jacqueline, and Claudia Mitchell. 2000. "'Just a Doll'? 'Liberating' Accounts of Barbie-Play." *Review of*

Translated titles

Bernet, Moshe. 2009. *A Nation Like Any Nation: Toward the Establishment of an Israeli Republic*. [In Hebrew.] Jerusalem: Carmel.

Toiviainen, Sakari. 2009. *Kadonnutta paratiisia etsimässä: Markku Lehmuskallion ja Anastasia Lapsuin elokuvat* [Searching for paradise lost: The films of Markku Lehmuskallio and Anastasia Lapsui]. Helsinki: Suomalaisen Kirjallisuuden Seura.

Translations

Frevert, Ute. 1989. *Women in German History: From Bourgeois Emancipation to Sexual Liberation*. Trans. Stuart McKinnon-Evans. Oxford: Berg.

Article in a newspaper or magazine

Frostrup, Mariella. 2007. "Girl Power? Don't Make Me Laugh." *The Guardian*, 23 December.

Paper presented at a meeting or conference

Szebehely, Marta. 2007. "Carework in Scandinavia: Organisational Trends and Everyday Realities." Paper presented at the 5th Annual ESPAnet Conference, Vienna, 20–22 September.

Report

Christoplos, Ian, Simon Anderson, Margaret Arnold, Victor Galaz, Merylyn Hedger, Richard J. T. Klein, and Katell Le Goulven. 2009. *The Human Dimension of Climate Adaptation: The Importance of Local and Institutional Issues*. Report to the Commission on Climate Change and Development, Ministry for Foreign Affairs, Stockholm.

Thesis, dissertation, or unpublished manuscript

Pike, Kirsten M. 2009. "Girls Gone Liberated? Feminism and Femininity in Preteen Girls' Media, 1968–1980." PhD diss., Northwestern University.

Archive materials

Individual items in archives are usually best cited in endnotes and may be cited according to the conventions of the particular archive or kind of material being cited. A collection as a whole may be cited in the reference list.

Dedyk, Claudia. 1933. Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv [RGIA], fond 1129, opis 1, delo 491, 11 February, 74–83, 116–119. Russian State Historical Archives, St. Petersburg.

Egmont Manuscripts. n.d. Phillips Collection. University of Georgia Library, Athens.

Websites and blogs

Access dates are only required when no date of publication or revision can be determined from the source.

Marshall, Ruth. 2011. "Falling on the Sword of the Spirit." *Immanent Frame*, 28 February. <http://blogs.ssrc.org/tif/2011/02/28/falling-on-the-sword-of-the-spirit>.

WHO (World Health Organisation). 2000. "Committee on Technical Barriers to Trade—Notification—Mexico—Tequila." <http://docsonline.eto.org/TBT/Notif.00/168> (accessed 9 April 2000).

Online video

Rubinstein, Arthur. 2011. "Rachmaninoff Piano Concerto No. 2, Op. 18, I Moderato." Video, 10:16. Uploaded 8 November. <http://www.youtube.com/watch?v=0Vv0Sy9FJrc&list=PLDB11C4F39E09047F>.

A **filmography** may be included at the end of the reference list where appropriate.

Film

Besson, Luc, dir.. 1994. *Leon: The Professional*. USA

TV series

Kripke, Eric. 2012–2014. *Revolution*. USA.

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PLEASE ENSURE THAT:

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- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;
- Contributions are referred to as articles (not essays or papers);
- Numbers less than 10 are spelled out (as are large whole numbers, e.g., nine hundred), and all number ranges are non-abbreviated;
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- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes, and quotations of more than 100 words are indented as extracts with no quotation marks;
- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;

- Abbreviations such as e.g., i.e., etc., and et al. are not used in the main text except within parentheses;
- Every author mentioned in the reference list is cited in the main text or notes, and every author cited in the main text and notes is listed in the reference list.