

# ***French Politics, Culture & Society***

## **SUBMISSION INFORMATION FOR CONTRIBUTORS**

*French Politics, Culture & Society* publishes peer-reviewed articles and book reviews on modern and contemporary France from the perspectives of the social sciences, history, and cultural analysis. The editors also welcome timely pieces on recent debates and events, as well as articles that explore the connections between French society and cultural expression of all sorts (such as art, film, literature, and popular culture). Issues devoted to a single theme appear from time to time.

Authors should submit articles as Microsoft Word or Rich Format Text (RTF) files by e-mail to the managing editor at [frenchpcs.journal@nyu.edu](mailto:frenchpcs.journal@nyu.edu).

Research articles should be **4,500 to 10,000 words** (30,000 to 66,000 *signes*), including notes; essays on recent debates and events are 3,000 to 6,250 words (20,000 to 40,000 *signes*); review articles are 2,000 to 3,000 words (13,000 to 20,000 *signes*); and book reviews are 750 to 1,500 words (6,500 to 10,000 *signes*).

### **FORMATTING**

The document must be set at the US letter or A4 paper standard size. The entire document (including notes) should be double-spaced with 1-inch (2.5 cm) margins on all sides. A 12-point standard font such as Times or Times New Roman is required and should be used for all text, including headings and notes. Unusual characters or diacriticals should be flagged by placing the entire word in **red type**.

### **COVER PAGE**

The cover page should provide the title of the article, complete contact information for each author (mailing address, phone number, and e-mail), biographical data of approximately 100 words for each author, a total word count, the number of tables and/or figures included, and any acknowledgments.

### **ABSTRACT/KEYWORDS**

The article must include an abstract of no more than **150 words** and **5 to 8 keywords**. The abstract should not duplicate the text verbatim but rather include the research question or puzzle, identify the data, and give some indication of the findings. Keywords should be drawn from the content and not duplicate the article title, listed in alphabetical order, and separated by commas; only proper names should be capitalized.

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### **ARTWORK**

For optimal reproduction, **figures** or **photos** should be submitted as high-resolution JPGs or TIFFs (300 ppi), or as EPS files with all fonts embedded. Additionally, all images should be at least 4 x 4 inches at the resolution indicated. **Tables** should be made and submitted in Microsoft Word or RTF. All figures and tables should be in separate files and numbered consecutively; only placement indicators and captions (with source/copyright information) should be included in the articles themselves.

### **PUBLICATION**

Manuscripts accepted for publication that do not conform to the style guide may be rejected or returned to the author for amendment. The editors also reserve the right to alter usage to conform to the style guide issued by the publisher. Authors cannot supply new materials or request major alterations following the copyediting stage, so please ensure that all text is final upon acceptance. Contributors will receive two free copies of the relevant issue and may purchase additional copies at a reduced price or purchase offprints.

## STYLE GUIDE

The *French Politics, Culture & Society* style guide is based on *The Chicago Manual of Style (CMS)*, 16th edition, with some deviations based on house style preferences. Manuscripts may be in French or English, the latter of which uses **US punctuation and spelling**, following *Merriam-Webster's Collegiate Dictionary*.

## CITATION SYSTEM

FPCS uses the **endnote system**. Endnotes (kept to a minimum) must include full bibliographic information on first citation, including a full page range for the work and the exact page for a quotation. Subsequent citations should provide last name(s) and a short-title form. Every quotation must be cited.

### Book with one author/editor

First note citation

1. Kristin Gager, *Blood Ties and Fictive Ties: Adoption and Family Life in Early Modern France* (Princeton, NJ: Princeton University Press, 1996), 50–65.

Later citations

2. Gager, *Blood Ties and Fictive Ties*, 55.
3. *Ibid.*, 51.

### Book with multiple authors/editors

First note citation

8. Frederique Apffel-Marglin and Stephen A. Marglin, eds., *Decolonizing Knowledge: From Development to Dialogue* (Oxford: Clarendon Press, 1996), 45.

Later citations

11. Apffel-Marglin and Marglin, eds., *Decolonizing Knowledge*, 154.

### Chapter or other part of a book

First note citation

12. Dorothy Pickles, "The Political Imperatives and Dilemmas of French Defence Policies," in *Conflict and Consensus in France*, ed. Vincent Wright (London: Franck Cass, 1979), 115–132, here 122–124.

Later citations

18. Pickles, "Political Imperatives and Dilemmas," 130.

### Journal article

First note citation

4. Patrice L.-R. Higonnet, "The Politics of Linguistic Terrorism and Grammatical Hegemony during the French Revolution," *Social History* 5, 1 (1980): 80–98, here 80.

Later citations

5. Higonnet, "Politics of Linguistic Terrorism," 82

### Translated work

First note citation

22. Tatyana Kuzminskaia, *Tolstoy as I Knew Him: My Life at Home and at Yasnaya Polyana*, trans. Nora Sigerist (New York: Macmillan, 1948), 81–82.

Later citations

24. Kuzminskaia, *Tolstoy as I Knew Him*, 81.

### **Translated title**

First note citation

25. Florence Hervé, *Brot und Rosen: Geschichte und Perspektiven der demokratischen Frauenbewegung* [Bread and roses: Stories and perspectives of the democratic women's union] (Frankfurt am Main: Verlag Marxistische Blätter, 1979).

Later citations

28. Hervé, *Brot und Rosen*, 15.

### **Article in a newspaper or magazine**

First note citation

29. Eric C. Fontanelle and Valerie Mandible, "Iron Despair: Postwar Bewilderment," *World Spectator*, 6 April 1951, 12.

Later citations

35. Fontanelle and Mandible, "Iron Despair," 15.

### **Thesis, dissertation, or unpublished manuscript**

First note citation

40. Adrienne Marie Harris, "The Myth of the Woman Warrior and World War II in Soviet Culture" (PhD diss., University of Kansas, 2008).

Later citations

51. Harris, "The Myth of the Woman Warrior," 228.

### **Archive materials**

*Archive materials may be cited according to the particular kind of archival material being cited. Note that public documents might be cited differently than private documents in archives.*

First note citations

1. Patrick Scott to Duchess of Atholl, 15 July 1706, Blair Castle Archives Manuscripts 45.(6).73, Blair Atholl, Scotland (hereafter cited as Blair MSS).
4. Claudia Dedyk, Linguistics Memos, Rossiskii Gosudarsvenyi Isoricheskii Arkhiv (RGIA), fond 1129, opis 1, delo 491 (11 February 1933), 74–83.

Later citations from the same collections

26. Duke of Atholl to Duchess of Atholl, 19 October 1706, Blair MSS 45.(6).121.
38. RGIA 1129-1-491: 81.

### **Websites**

*Access dates are only required when no date of publication or revision can be determined from the source.*

First note citation

36. "Ukraina pamiataie, svit vyznaie: Svidchennia ochevydtsiv" [Ukraine remembers, the world recognizes: Testimonies of the eyewitnesses], <http://holodomor33.org.ua/category?id=6> (accessed 25 April 2012).

Later citations

38. "Ukraina pamiataie."

## ARTICLE SUBMISSION CHECKLIST

- ❑ **Copyright assignment** form is signed and submitted (*no later than the final revised article submission*);
  - ❑ **Cover sheet** is included and provides:
    - **Title** of the article;
    - An **abstract** (no more than 150 words) that is a summary or overview of the entire article and does not duplicate verbatim sections of the main text;
    - Five to eight **keywords** in alphabetical order and separated by commas (only proper names capitalized);
    - Complete **contact information** for each author (mailing address, phone number, and e-mail);
    - A **bio** of approximately 100 words for each author;
    - Total **word count**, the number of tables and/or figures included, and any acknowledgments.
  - ❑ For any **figures**:
    - **Placement** indicators and **captions** (with source/copyright information) have been provided in the main text for all figures and tables;
    - Separate files are provided (clearly named and consecutively numbered) and in the **required format** with all accompanying **permissions** included.
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### PLEASE ENSURE THAT:

- The style guide has been followed;
- All text, including headings, notes, and references, is in a standard 12-point type, such as Times New Roman, and double-spaced with a 1-inch margin on all sides and no extra spaces between paragraphs;
- US spelling (where appropriate) is used throughout and a spellcheck has been performed;
- Different levels of headings are indicated by varying the typeface. Use **bold** type for an **A-head** (a main text heading). Use **bold italic** for a **B-head** (a first-level subheading). Use *non-bold italic* for a *C head*;
- Superscript note reference numbers and/or asterisks are **not** placed on article titles, headings, epigraphs, or the contributor's name;
- Contributions are referred to as articles (not essays or papers);
- Numbers less than 100 are spelled out, and all number ranges are non-abbreviated;
- Foreign-language words that are not common in US usage are italicized on every instance;
- Double quotation marks are used for all quotations and terms, except for quotes or terms within quotes;
- URLs are not located in the main text when used in a bibliographical sense (although names such as Amazon.com are acceptable). Any URLs have been relocated to endnotes or the reference list;
- Contractions and abbreviations such as e.g., i.e., etc., and et al. are not used in the main text;
- Every quotation is cited.